

**GREENFERRY WATER AND SEWER DISTRICT
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING
November 10, 2025 4:00 PM, at the District Office and Via Zoom**

Chairperson Carol Rassier opened the meeting at 4:00 pm.

Additional Board of Directors in Attendance:

Vice Chairman Dr. Bob Stiger
Secretary Treasurer Susan Sloyka
Director Sarah Loader
Director Pat Bethke

Staff in Attendance:

John Austin, Manager
Ian Kuchenski, Water Operators
Steve Tanner, Advisory Committee
Rex Grace, Advisory Committee

OLD BUSINESS

The Board then discussed the SWEP Grant and ongoing impact from the government shutdown, which appears to be resolved after recent action by Congress. Mr. Austin was instructed to submit the invoices for the meters for the 50% grant match when ready by the Bureau of Reclamation.

ACTION: Mr. Austin will submit the invoices for the meters for reimbursement.

DUE DATE: November 11, 2025

Next, the Board heard from Mr. Austin on the generator pads containment, and from Mr. Glessner on the specifications. Mr. Austin expects bids from two contractors. The Board then discussed the quote on the line from the Reserve Tank from Coeur d'Alene Service Sation Equipment. The Board then tabled the quote for the line until the next meeting.

The Board then tabled the issue of the Open Meeting Laws to the January meetings. Mr. Austin will discuss the issue of attendance with legal counsel.

Ms. Loader then updated the Board on the Website Features and Mr. Austin discussed the sites the current provider that shows the increased features they provide. He will send those government links to the Board. Ms. Swensen then discussed the online bill payment issues through the website.

ACTION: Mr. Austin will contact Rural Impact on the upgraded system and its cost.

DUE DATE: November 11, 2025

The Board then reviewed the Amendment to Section III: Rules and Rates Policy for Delinquent Accounts. Mr. Austin discussed the issue of the turn off charges (disconnect) and that the fee cannot exceed the cost to perform the service, It's currently \$25. The Board then approved bringing the issue back to the next meeting.

Mr. Austin then discussed the Amendment to Section VII: Construction Standards for PRVs, which were approved by the Board.

Mr. Glessner then discussed the Water Facility Plan. After discussion, the Board directed to wait on the submission of the plan to the Department of Environmental Quality.

The Board then again denied the Jensen Reimbursement Request.

Mr. Austin then stated there was no update on the Bayshore Development. Mr. Tanner stated that the issue of the enhanced septic system that he spoke with Jim Kimball, who lives in Dalton Gardens. Mr. Kimball said he is encouraging the city to amend their agreement with the Panhandle Health District to require the enhanced system as well. Mr. Tanner then emailed PHD about preparing the agreement with the District, and he heard back from Jason Peppin of PHD. His response is that PHD will need to review the plat before they approve the Bayshore development. Dr. Stiger said the District needs to have a Memorandum of Understanding with the PHD. Mr. Tanner was directed to set up the meeting with PHD.

NEW BUSINESS

The Board then reviewed the Advisory Committee Report Recommendations from November, which were being developed. They also reviewed previous recommendations of the Committee. Ms. Loader stated Bob Kuchenski will contact Metron on the meter irregularities, including the 45th day routine missed reading. Mr. Ian Kuchenski answered questions on the readings. She then discussed the issue with the generator and that Mr. Austin will check the operation this week and have Dale Routh come out to check on it as well.

PUBLIC COMMENTS

Mr. Tanner then updated the Board on the proposal for an event center adjacent to his property. He asked if the Board wants to weigh in on the issue because of wildfire issues. He said he talked with the Fire Marshall and they will need to adhere to their regulations. The Board directed that the issue be on the agenda for November 24th.

EXECUTIVE SESSION I.C. 74-206 1(a) and (b)

Motion was made by Ms. Sloyka and second by Dr. Stiger and Roll Call to Enter Executive Session at 6:15 pm. A Roll Call vote was taken and the motion passed unanimously.

Motion was made by Dr. Stiger and second by Ms. Loader to Exit Executive Session. A Roll Call vote was taken and the motion passed unanimously.

NEW BUSINESS (continued)

ACTION: The Board set an Executive Session for November 14, 2025 to consider the RFPs for the Manager.

DUE DATE: November 14, 2025

ADJOURN

With no further business to come before the Board, the meeting was adjourned at 6:55 pm, following a motion by Dr. Stiger and second by Ms. Loader.