

**GREENFERRY WATER AND SEWER DISTRICT  
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING  
April 28, 2025 4:00 PM, at the District Office and Via Zoom**

Chairperson Carol Rassier opened the meeting at 4:00 pm.

**Additional Board of Directors in Attendance:**

Vice Chairman Dr. Bob Stiger  
Secretary Treasurer Ron Utz  
Director Rex Grace  
Director Susan Sloyka

**Staff in Attendance:**

John Austin, Manager  
Roger Glessner, Engineer  
Bob Kuchenski, Water Operator  
Ian Kuchenski, Water Operator  
Debbie Swensen, Accountant

**Guests:**

Sarah Loader, Advisory Committee  
Mike Reynolds, Advisory Committee  
Steve Tanner, Advisory Committee (via Zoom)  
Zack Eifler and AnnaBelle Eifler Guests

**CONSENT AGENDA**

Mr. Grace made a motion to approve the Consent Agenda. Dr. Stiger seconded it.  
Discussion ensued on the following issues:

- Water Operator Report (attached)
- Engineers Report (attached)
- Advisory Committee Report (attached)
- Financial Report, Invoice and Delinquent List Approval
- Approval of the Minutes of the March 24, 2025 and April 3, 2025 meetings
- Action List, CIP – Projects/Issues and Timelines For Action

The Board discussed the May meeting would fall on Memorial Day and opted to move the meeting to Tuesday, May 27, 2025 at 4:00 pm.

**ACTION:** Mr. Austin will post the May 27, 2025 meeting date on the website and send a notice to those on the notification list.

**DUE DATE:** May 1, 2025

**ACTION:** Staff will notify the Ortega account of the Bella Ridge Booster Issue.

**DUE DATE:** May 1, 2025

The Consent Agenda was then approved unanimously.

## **OLD BUSINESS**

The Board discussed Bayshore Estates, which Mr. Austin stated has had no change since the last meeting.

The Board then discussed the reserve tank for the generator. Mr. Austin said he's meeting with Dale Routh on the specifics of the tank and connection. He said Mr. Routh has a contractor who can connect the tank directly to the generator, bypassing the current tank. He said that's recommended by the installer of the line. Mr. Grace recommended a larger reserve tank since we'd be bypassing the 200-gallon generator tank. Mr. Austin said he'd work with Mr. Routh and his installer on the sizing of the tank to meet our long-duration needs.

**ACTION:** Staff will work with Dale Routh on the reserve generator tank, which will replace the current tank on the generator with a direct connection.

**DUE DATE:** May 27, 2025

## **PUBLIC COMMENTS**

Mr. Eifler addressed the Board about the tax levy for the Capital Improvements, and said he'd have liked a bond issue instead. He also asked about the sewer district and concerns about his septic system. The Board thanked him for his concerns and recommended that he join the Advisory Committee. Ms. Loader said she would contact him on that issue.

## **OLD BUSINESS - CONTINUED**

The Board then unanimously approved the Water Operator Contract, to include the deliverables including a weekly schedule of planned work, following a motion by Mr. Grace and second by Ms. Sloyka.

Mr. Glessner gave an update on the Highland Reservoir Booster Pump, which has been ordered and that he will work with RC Worst to get it installed.

**ACTION:** Staff will work with RC Worst to replace the booster pump at the Highland Reservoir.

**DUE DATE:** May 15, 2025

The Board then discussed Transducers for Wells, which Mr. Austin noted have been approved for \$15,000 by the Aquifer Protection Board. He said multiple wells have been identified including a contact with the Nelsons, whose well at Driftwood and Greenferry would be ideal, along with the District well and one on Bret and Riverview. He will work with Idaho Department of Water Resources (IDWR) personnel to acquire two transducers now and the rest in the fall when the Grant is available.

**ACTION:** Mr. Austin will work to acquire the transducers to the wells..

**DUE DATE:** October 15, 2025

## **NEW BUSINESS**

The Board then discussed the Septic Management Policy, which has been posted on the website. After discussion, the Board directed Mr. Austin to check with pump out firms about the cost to notify, review and/or pump out the septic in the basin. The Board tabled the issue of setting the public meeting until more info on the cost have been determined.

**ACTION:** Mr. Austin will check with pump out firms on costs.

**DUE DATE:** May 26, 2025

Mr. Austin then discussed a list of items to be surplussed and noticed for Publication. The Board then approved the list and directed Mr. Austin to meet with Mr. Reynolds on the specifics of the items and to have it published for the June meeting.

**ACTION:** Mr. Austin will publish the surplus list for publication.

**DUE DATE:** May 15, 2025

## **ADJOURN**

With no further business to come before the Board, the meeting adjourned at 5:45 pm.

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Carol Rassier, Chairperson

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John F. Austin, Manager

## **4/28/25 Greenferry Water System Report**

### **A. Water Production/Consumption update.**

2,212,000 gallons produced by the wells during March. This works out to 71,000 gallons per day or 181 gallons per day, per customer. (393 connections).

2,405,000 gallons produced by the wells during March last year. This works out to 78,000 gallons per day or 199 gallons per day, per customer. (392 connections).

3,729,000 gallons produced by the wells during March 2 years ago. This works out to 120,000 gallons per day or 305 gallons per day, per customer. (392 connections).

2,505,000 gallons produced by the wells during March 3 years ago. This works out to 81,000 gallons per day or 207 gallons per day, per customer. (392 connections).

2,728,000 gallons produced by the wells during March 4 years ago. This works out to 88,000 gallons per day or 238 gallons per day, per customer (370 connections).

2,177,000 gallons produced by the wells during March 5 years ago. This works out to 70,000 gallons per day or 201 gallons per day, per customer. (350 connections)

### **B. General issues.**

1. Wells 1 & 2 project update. (Roger)
2. Replaced leaking water meter @ 11483 Riverview.

Greenferry Water and Sewer District  
April 21, 2025  
Engineers report

**Well 1 project:**

RC Worst has installed the new pump and motor and well head plate. They will be coming back this week to complete a grouted seal between the plate and well casing. Monday the 21<sup>st</sup> they will perform a pump start up procedure and be complete on their contract.

Woodhawk is finishing the wiring between the well head and the power filter. They will also be on site for the pump and motor start up.

I have to leave the reservoirs low for the startup to ensure we had room to push water. Once completed we will set well 2 back to normal operations.

We are waiting for final approval from DEQ before we can run well 1 on a continuous basis. I anticipate this approval by the end of the month. In the event of an emergency, well 1 will be ready to go after the 21<sup>st</sup>.

**Pump House expansion:**

The pump house expansion has been completed, and Calm waters has called for a final inspection from Kootenai County. ACE has submitted the foundation and framing inspection notes to Kootenai County.

**Highland Reservoir:**

The board has accepted a cost proposal from RC Worst to replace the booster pump at the Highland Reservoir. This pump only supplies pressure and flows to two homes.

RC Worst is ordering parts and will provide a timeline to complete this job as soon as they can.

**ADVISORY COMMITTEE MINUTES**  
**April 8, 2025, District Office 3:00 PM**

**Attendance:**

Manager John Austin, and Members Sarah Loader, Mike Reynolds and Pat Bethke were in attendance along with Board members Dr. Bob Stiger and Sue Sloyka.

**OLD BUSINESS**

Mr. Austin discussed the Water System, including the Board is still waiting for the Well #1 pump and motor install, which was held up due to the load limits on area roads. He noted as before that this delay is holding up the wellhouse project. He said they entered into a contract with WoodHawk to do the VFD and electronic filter for Well 1, which will occur this week, and with RCWorst on the Highland Pump project

Mr. Austin updated the Committee on the APB Grant, which is awaiting funding by the County. In the meantime, Mr. Austin and Dr. Stiger and Rex Grace met with Daniel Sturgis on the type of transducers to acquire, and agreed to get two for now. The location of the wells is still being determined. The Committee suggested contacting the individual with the well near the river crossing.

Ms. Loader updated the Committee on the SWEP Grant. She stated she contacted the Bureau of Reclamation over potential concern about the funding status in light of changes in the federal government, and was informed that the funding for this grant is safe over the next 18 months.

The Committee discussed the Septic Policy and letter going out to residents advising them of an upcoming meeting to discuss it. The Board is working with Panhandle Health District on an agreement on permitting new hookups. Ms. Loader can work with the PHD document with the city of Dalton Gardens to adapt it to the District's use. The date of the public meeting is to be decided by the Board at their meeting on April 28<sup>th</sup>.

**NEW BUSINESS**

The Committee discussed the Advisory Committee Handouts, including the dates of the upcoming meetings and the contact sheet to include Ms. Sloyka.

The Committee then discussed Board packets, where Ms. Loader felt it would be helpful if the Committee received them. Mr. Austin said he can make sure the Committee is included in the reports in the packets.

Ms. Loader then discussed information for new Board and Committee members. Ms. Sloyka said it would have helped to sit down with a Board member to become better informed on District business. Having a board member act as a mentor to new board members was suggested.

Ms. Loader then discussed water and sewer websites.

The meeting adjourned at 4:54 pm.