

**GREENFERRY WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
March 16, 2020 6:00 PM, District Office, Coeur d'Alene, Idaho**

CALL TO ORDER AND ROLL CALL

Chairman Stephen Tanner opened the meeting at 6:00 PM. A roll call confirmed that Ron Utz and Carol Rassier were also present. Staff present were John Austin, Manager, Bob Kuchenski, Water Operator and Roger Glessner, Engineer.

OLD BUSINESS

Next, the Board considered the minutes of the February 17, 2020 regular meeting, which were approved following a motion by Ms. Rassier and second by Mr. Utz. Next, the Board considered the minutes of the March 3, 2020 special meeting, which were approved following a motion by Mr. Utz and second by Ms. Rassier. Next, the Board considered the minutes of the March 12, 2020 special meeting, which were approved following a motion by Mr. Utz and second by Ms. Rassier.

Next, Mr. Kuchenski presented the Water Operator Report, including water usage over the last five years. He also mentioned possible service connections on Tanglewood.

Next, Mr. Austin presented the financial report and the invoice approval list for February. Mr. Utz noted duplicate invoices and staff would review the issue. After discussion, the financial report and invoice approval lists were approved, following a motion from Ms. Rassier and a second by Mr. Utz, after review by Mr. Austin. Mr. Austin also requested that the office be closed to the public on Thursdays until the COVID-19 crisis is over. He said staff would still be in the office, and the Board approved that.

Next, Mr. Glessner discussed the progress on the water facility plan review by DEQ, including a new requirement to test flows to confirm the modeling. He stated the updated submittal to DEQ would occur by March 20, 2020.

Next, Mr. Austin updated the Board on the pending preliminary plat for Bayshore Estates and the March 19, 2020 hearing on it. Mr. Glessner noted he's investigating possible sites that they will provide for the booster stations, should they receive preliminary plat approval. Mr. Austin said they are also looking at a possible well site within their development. He also said upon preliminary plat approval, the new owner would enter into a Construction Improvement Agreement (CIA) to define the items needed for final plat, as outlined in the Preliminary Will Serve Letter. Concerning, Riverview Heights, he also discussed Aspen's desire to meet with staff and Chairman Tanner to determine the timeline for their development of the booster pumps for Riverview Heights, and that meeting would be on March 18, 2020.

Next, the Board set a special call meeting for March 24, 2020 at 2:00 PM to consider the remaining policies and procedures.

ADJOURN

With no further business to come before the Board, the meeting adjourned at 7:55 PM, following a motion by Ms. Rassier and a second by Mr. Utz.

Respectfully Submitted,

Stephen Tanner, Chairman

John Austin, Manager/ Secretary